



## National Power Corporation

### MINUTES OF PRE-BID CONFERENCE

#### SUPPLY, DELIVERY AND INSTALLATION OF TWO (2) UNITS COLLAPSIBLE CONTAINERIZED STAFF HOUSE FOR PALUMBANES DPP PR NO. S1-PLB20-017/REF NO. PB201006-JC00240(PB2)

DATE : 07 January 2021  
TIME : 9:00 A.M.  
VENUE : Kañao Function Room  
BID OPENING : 19 January 2021

#### Attendees:

#### BIDS AND AWARDS COMMITTEE (BAC)

##### Chairman:

1. Rene B. Barruela

VP, CAG – Via Virtual

##### Vice Chairman:

1. Atty Rodolfo M. De Guzman, Jr.

Corp. Atty. A, LSD, OLC

##### Members:

1. Atty. Rosalito R. Castillo

Manager, IPPCM, RMS – Via Virtual

2. Biverly B. Estella

Manager, PPAD, CPD, CAG – Via Virtual

3. Antonio A. Orquia

Manager, QASD, ESD, PES

#### OBSERVER/S

##### IAD Representative/s:

1. Vedralisa N. Arevalo

Sr. Dept. Manager, IAD – Via Virtual

#### TECHNICAL WORKING GROUP (TWG)

##### Chairman:

1. Henry L. Mendoza

PEA, CEAD, DDD, PES

#### BAC SECRETARIAT

1. Jayson C. Uy

Facilitator

#### PROSPECTIVE BIDDER/S

1. Guilland Construction & Trading, Ruby Buenaventura – Via Virtual

#### Minutes of the Proceedings

The Pre-bid Conference was formally opened at around 9:18 A.M. at the Kañao Function Room by Rene B. Barruela, Chairman BAC and VP, CAG in the presence of the members of BAC, TWG, BCSD Facilitator and prospective bidder.

As of the Pre-bid Conference, no bidder secured the bidding documents but Guilland Construction & Trading attended the activity via virtual. The TWG referred the prospective bidder to the salient points of the project and the schedule of Bid Submission/ Opening on 19 January 2021 at 9:00 A.M.

Queries from the attendee/s are as follows:

Name of Bidder/s	Bidder's Concerns/Queries	NPC's Reply / Agreement
1. Guilland Construction & Trading	1. May we ask the location of the project.  2. Is the cost of delivery included in our bid offer?  3. What is the contract duration of the project?	1. The location of the project is in Palumbanes DPP, Palumbanes Island, Caramoran, Catanduanes.  2. Yes, the cost of the delivery is considered in the Approved Budget for the Contract (ABC)  3. The contract duration of the project is Ninety (90) Calendar Days.


The BAC asked the prospective bidder if the contract duration for the subject project is enough for them to finish the project. Representative of Guilland Construction & Trading responded that they think the contract duration is enough.

The TWG and BAC reminded and informed the prospective bidder of the following:

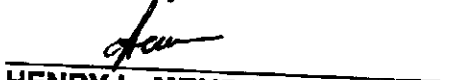
1. To read thoroughly the Tender Documents; and
2. That they have ten (10) calendar days before the bid opening to submit, thru official letter, more queries.

Since there are no other matters to be discussed, the activity was adjourned at 9:26 A.M.


Prepared by:

  
 JAYSON O. UY  
 Facilitator

Reviewed By:

  
 HENRY L. MENDOZA  
 TWG Chairman

Approved By:

  
 RENE B. BARRUELA  
 Chairman, Bids and Awards Committee